

MINUTES OF IQAC MEETING FOR THE SESSION 2020-21

1. 8 August, 2020,

Members present:

- | | |
|-------------------------|-----|
| 1. Dr. Kashi Nath Gogoi | S/d |
| 2. Diganta Kumar Kakati | S/d |
| 3. Mukheswar Chutia | S/d |
| 4. Paresh Doley | S/d |
| 5. Pitambar Pegu | S/d |
| 6. Bharat Saikia | S/d |
| 7. Dina Mohan Doley | S/d |
| 8. Mukhya Nath Taid | S/d |
| 9. Debeswar Baruah | S/d |

Agenda of the Meeting:

1. Constitute a Routine Committee for the Academic Session 2020-21.
2. Regarding submission of proposal for National Seminar to UGC.
3. Discussion on how to explore the internal quality of the students.
4. Others.

Minutes:

Based on the agenda mentioned above an IQAC meeting was held today under the presidentship of Dr. Kashi Nath Gogoi, the Chairman of the Committee and has taken the following decisions:

- i. As per unanimous decision of the Committee a Routine Committee has been constituted comprising all the Heads of the Departments for CBCS-TDC and HS classes (Arts & Science) and the IQAC Coordinator would be the Member Secretary of the Committee.
- ii. Apart from the regular and calendric activities like organizing seminar, group discussion, field work etc. the Committee has decided to facilitate all the faculties of the respective departments to adopt some sort of agenda to explore the IQ of the students in various discipline from time to time.
- iii. The committee unanimously taken the decision of sending Proposal for a UGC sponsored National Seminar by an individual Department or a group of Departments jointly in collaboration with IQAC.
- iv. The committee urged to the college authority for a Wi-Fi campus to achieve ICT facilities in the campus.

2. 5th December, 2020

Members presents:

1. Dr. Kashi Nath Gogoi S/d
2. Mr. Mukheswar Chutia S/d
3. Mr. Paresh Doley S/d
4. Mr. Debeswar Baruah S/d
5. Mrs. Mamoni Hazarika S/d
6. Mr. Mukhya Nath Taid S/d
7. Mr. Diganta Kumar Kakati S/d
8. Mr. Bharat Saikia S/d

Agenda of the Meeting:

1. Reconstitution of the IQAC Committee.
2. Regarding sending of proposal for NAAC visit.
3. Others.

Minutes:

i. An urgent meeting of the IQAC committee has been called on to reconstitute the body as the existing Coordinator Mr. Diganta Kumar Kakati sought exemption from his designation for health issue. More, it is highly necessary to reconstitute the Cells of IQAC, because there was a need of exclusion and inclusion of members emerging superannuation and appointment of new faculties.

Today in the meeting held under the presidentship of Dr. Kashi Nath Gogoi, a new IQAC committee has been formed as per resolution vide No. 1, comprising the following dignitaries:

IQAC COMMITTEE

1. Chairman: Principal
2. Co-ordinator: Mr. Debeswar Baruah
3. Co-coordinator: Ms. Kanchan K. Sharma
4. Mr. Sadananda Sarmah, ICT Member
5. Mr. Ranjan Baruah, ICT Member
6. Mr. Diganta Kumar Kakati, Teacher Member
7. Mr. Bishnu Bora, Teacher Member
8. Dr. Jhuma Das. Teacher Member
9. Ms. Luman Taina, Teacher Member
10. Mr. Arun Chandra Doley, Office Member
11. Mr. Nava Kumar Pegu, Office Member
12. Mr. Dilip Kumar Pegu, Society Member
13. Mr. Gobin Sharma, Society Member
14. Mr. Kalyan Gogoi, Member as local Industrialist
15. Mr. Prabhat Doley, Member as local Industrialist

ii. Due to Covid Pandemic throughout the country, as the college has to suffer a serious setback providing Quarantine Center and Vaccination Camp in the campus, the Committee has not able to prepare proposal for NAAC visit in due time, so it

was expected by the committee that the new committee will submit the proposal as soon as possible.

3. 22nd February, 2021

Members Present:

1. Dr. Kashi Nath Gogoi
2. Mr. Mukheswar Chutia
3. Mr. Bharat Saikia
4. Mr. Debeswar Baruah
5. Mr. Paresh Doley
6. Mr. Dina Mohan Doley
7. Mr. Mukhya Nath Taid
8. Dr. Amarjyoti Doley
9. Mrs. Mamoni Hazarika

Agenda of the Meeting:

1. Regarding observation of various Days in the college.
2. Regarding Vision and Mission of the college.
3. Others.

Minutes:

An IQAC meeting held today to discuss the above agenda:

- i. All the members present in the meeting unanimously took the decision to observe the various Days like International Woman Day, World Environment Day, International Yoga Day, Establishment Day of the College, Gandhi Jayanti etc. and for observation of the Days the Committee has assigned the liabilities to its Cells under consideration.
- ii. In the discussion regarding future plan of the college, the committee has decided to schedule the plan and action within the following framework:
 - a. Installation of Broad Band facilities in the campus as early as possible.
 - b. Fully Digitalisation of College Library.
 - c. Providing ICT facilities to the faculties as well as to the students.
 - d. The committee has kept its affirmation to invite NAAC Peer Team by the year 2022.



(Debeswar Baruah)
Coordinator, IQAC
Gogamukh College.