

## MINUTES OF IQAC MEETING FOR THE SESSION 2020-21

### 1. 8 August, 2020,

#### **Members present:**

1. Dr. Kashi Nath Gogoi	S/d
2. Diganta Kumar Kakati	S/d
3. Mukheswar Chutia	S/d
4. Paresh Doley	S/d
5. Pitambar Pegu	S/d
6. Bharat Saikia	S/d
7. Dina Mohan Doley	S/d
8. Mukhya Nath Taid	S/d
9. Debeswar Baruah	S/d

#### **Agenda of the Meeting:**

1. Constitute a Routine Committee for the Academic Session 2020-21.
2. Regarding submission of proposal for National Seminar to UGC.
3. Discussion on how to explore the internal quality of the students.
4. Others.

#### **Minutes:**

Based on the agenda mentioned above an IQAC meeting was held today under the presidentship of Dr. Kashi Nath Gogoi, the Chairman of the Committee and has taken the following decisions:

- i. As per unanimous decision of the Committee a Routine Committee has been constituted comprising all the Heads of the Departments for CBCS-TDC and HS classes (Arts & Science) and the IQAC Coordinator would be the Member Secretary of the Committee.
- ii. Apart from the regular and calendric activities like organizing seminar, group discussion, field work etc. the Committee has decided to facilitate all the faculties of the respective departments to adopt some sort of agenda to explore the IQ of the students in various discipline from time to time.
- iii. The committee unanimously taken the decision of sending Proposal for a UGC sponsored National Seminar by an individual Department or a group of Departments jointly in collaboration with IQAC.
- iv. The committee urged to the college authority for a Wi-Fi campus to achieve ICT facilities in the campus.

### 2. 5<sup>th</sup> December, 2020

#### **Members presents:**

1. Dr. Kashi Nath Gogoi S/d
2. Mr. Mukheswar Chutia S/d
3. Mr. Paresh Doley S/d
4. Mr. Debeswar Baruah S/d
5. Mrs. Mamoni Hazarika S/d
6. Mr. Mukhya Nath Taid S/d
7. Mr. Diganta Kumar Kakati S/d
8. Mr. Bharat Saikia S/d

### **Agenda of the Meeting:**

1. Reconstitution of the IQAC Committee.
2. Regarding sending of proposal for NAAC visit.
3. Others.

### **Minutes:**

i. An urgent meeting of the IQAC committee has been called on to reconstitute the body as the existing Coordinator Mr. Diganta Kumar Kakati sought exemption from his designation for health issue. More, it is highly necessary to reconstitute the Cells of IQAC, because there was a need of exclusion and inclusion of members emerging superannuation and appointment of new faculties.

Today in the meeting held under the presidentship of Dr. Kashi Nath Gogoi, a new IQAC committee has been formed as per resolution vide No. 1, comprising the following dignitaries:

### **IQAC COMMITTEE**

1. Chairman: Principal
2. Co-ordinator: Mr. Debeswar Baruah
3. Co-coordinator: Ms. Kanchan K. Sharma
4. Mr. Sadananda Sarmah, ICT Member
5. Mr. Ranjan Baruah, ICT Member
6. Mr. Diganta Kumar Kakati, Teacher Member
7. Mr. Bishnu Bora, Teacher Member
8. Dr. Jhuma Das, Teacher Member
9. Ms. Luman Taina, Teacher Member
10. Mr. Arun Chandra Doley, Office Member
11. Mr. Nava Kumar Pegu, Office Member
12. Mr. Dilip Kumar Pegu, Society Member
13. Mr. Gobin Sharma, Society Member
14. Mr. Kalyan Gogoi, Member as local Industrialist
15. Mr. Prabhat Doley, Member as local Industrialist

ii. Due to Covid Pandemic throughout the country, as the college has to suffer a serious setback providing Quarantine Center and Vaccination Camp in the campus, the Committee has not able to prepare proposal for NAAC visit in due time, so it

was expected by the committee that the new committee will submit the proposal as soon as possible.

**3. 22<sup>nd</sup> February, 2021**

**Members Present:**

1. Dr. Kashi Nath Gogoi
2. Mr. Mukheswar Chutia
3. Mr. Bharat Saikia
4. Mr. Debeswar Baruah
5. Mr. Paresh Doley
6. Mr. Dina Mohan Doley
7. Mr. Mukhya Nath Taid
8. Dr. Amarjyoti Doley
9. Mrs. Mamoni Hazarika

**Agenda of the Meeting:**

1. Regarding observation of various Days in the college.
2. Regarding Vision and Mission of the college.
3. Others.

**Minutes:**

An IQAC meeting held today to discuss the above agenda:

- i. All the members present in the meeting unanimously took the decision to observe the various Days like International Woman Day, World Environment Day, International Yoga Day, Establishment Day of the College, Gandhi Jayanti etc. and for observation of the Days the Committee has assigned the liabilities to its Cells under consideration.
- ii. In the discussion regarding future plan of the college, the committee has decided to schedule the plan and action within the following framework:
  - a. Installation of Broad Band facilities in the campus as early as possible.
  - b. Fully Digitalisation of College Library.
  - c. Providing ICT facilities to the faculties as well as to the students.
  - d. The committee has kept its affirmation to invite NAAC Peer Team by the year 2022.



**(Debeswar Baruah)  
Coordinator, IQAC  
Gogamukh College.**

## **IQAC Annual Action Taken Report 2020-21**

The IQAC in Gogamukh College of Dhemaji district for the year 2020-21 started functioning with the existing Coordinator, Mr. Diganta Kumar Kakoti, Associate Professor, Department of Economics. The constitution of IQAC during the year 2020-21 was as follows:

- |  |   |   |
|--|---|---|
| 1. Chairperson                             | : | Dr. Kashi Nath Gogoi, Principal                                 |
| 2. Co-ordinator                            | : | Diganta Kumar Kakoti, , Associate Professor, Dept. Of English   |
| 3. Assistant Co-ordinator                  | : | Mr. Debeswar Baruah, , Associate Professor, Dept. Of Economics  |
| 4. Ex-officio member                       | : | Mr. Mukheswar Chutia, , Associate Professor, Dept. Of Economics |
| 5. Invited member                          | : | Mr. Bijoy Konwar, Assistant Professor, Dept. Of History         |
| 6. Heads of all teaching departments       | : | Arts & Science  |
| 7. Library Assistant                       | : | Mr. Sadananda Sarmah  |
| 8. Non-teaching members                    | : | Mr. Arun Doley and Mr. Uma kanta pegu                           |
| 9. Student Members college Students' Union | : | President and General Secretary of Gogamukh                     |
| 10. Stake Holder member                    | : | Mr. Gobin Sharma, Head Master, Gogamukh High School             |
| 11. Member from Industry                   | : | Mr. Bhakta Mohan Hazarika                                       |
| 12. External Expert                        | : | Dr. Padmeswar Pegu  |

However, an urgent meeting of the IQAC committee was called on to reconstitute the body as the existing Coordinator Mr. Diganta Kumar Kakoti sought exemption from his designation for some health issues. Moreover, it was highly necessary to reconstitute the Cells of IQAC, because there was a need of exclusion and inclusion of members emerging superannuation and appointment of new faculties. The meeting held was under the presidentship of Dr. Kashi Nath Gogoi and a new IQAC committee was formed as per resolution vide No. 1, comprising the following dignitaries:

- |                 |   |   |
|-----------------|---|---|
| 1. President    | : | Dr. Kashinath Gogoi, Principal                  |
| 2. Co-ordinator | : | Mr. Debeswar Baruah, Associate Professor, Dept. |

- Of Economics
3. Assistant Co-coordinator : Miss Kanchan Kumari Sharma, Assistant Professor, Dept of Economics
4. Teachers' Members : Mr. Diganta Kr. Kakati, Associate Professor, Dept of English  
Dr. Jhuma Das, Assistant Professor, Dept of Pol. Science  
Dr. Bisnu Bora, Assistant Professor, Dept of Philosophy  
Mrs. Luman Taina, Assistant Professor, Dept of Sociology
5. Administrative Members : Mr. Arun Ch. Doley, UDA  
Mr. Nava Kr. Pegu, LDA
6. ICT Members : Mr. Sadananda Armah, Library Assistant  
Mr. Ranjan Baruah, Assistant Professor, Department of Computer Science
7. Members from Local Society : Mr. Dilip Kr. Pegu  
Mr. Gobin Sharma
8. Local Industrialist : Mr. Kalyan Gogoi  
Mr. Prabhat Doley

Key initiatives taken by IQAC were:

**INITIATIVE 1:**

An online speech on "Ek Bingsha Shatikar Asomiya Kabita: Bibortan aru Sambhabona" was Organized by Deptt. of English and Deptt. of Assamese in collaboration with IQAC. Resource Person: Dr. M. Kamaluddin Ahmed, Dated: 09-04-2021.

**INITIATIVE 2:**

State level Essay Competition on topic "Bishnu Prasad Rabha's Life Philosophy and its Impact of Humanism on his Songs" was Organised by Deptt. of Sociology in collaboration with IQAC, Dated: 20-06-2021.

**INITIATIVE 3**

Online Speech on "Asomar Thaluwa Sompad: Navaprajamar babe Karmsasangsthanan tatha

Atmanirbharshilatar ek Nirbachita Kshetra” was Organised by Deptt. of Economics and Career Counselling and Guidance Cell in collaboration with IQAC. Resource Person: Mr. Manoram Gogoi, Dated: 29-06-2021.

#### **FUTURE PLANS**

1. SMC (Semester Monitoring Committee) would take over all the responsibilities of examinations and publications of the results other than the office of the principal.
2. To promote the IT skills. All the departments will be connected with the LAN network.
3. To set a Tribal Study centre for socio- economic and cultural studies can be done of different tribes of Dhemaji, Assam, specially Gogamukh area.
4. Set up a skill development centre to provide different skill based program for employment of the student like computer skill, nursery, tea plantation, handicraft etc.
5. To promote the online and offline feedback facilities to be developed for the stakeholders ( students and guardians).



**(Debeswar Baruah)**  
**Coordinator, IQAC**  
**Gogamukh College.**